

1. The meeting was called to order at 6:00 pm.
2. The Pledge of Allegiance was led by Chairman Dennis Bass.
3. Roll Call: Neil Duncan, Harold Merritt, Kevin Sair, Mayor Moser, and Dennis Bass were present.
4. Declarations of conflict of interests.

None Stated.

5. Discussion on Policies and Procedures Draft – Kelly Crane

Kelly Crane explained that the drafts that had been distributed to the board were just generic policies that had been used with other district that had worked well in the past.

Motion made by Mayor Moser to accept the policies and procedures drafts, pending legal review. Neil Duncan seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

6. Discussion and action on the proposed water rates – Kelly Crane

Kelly Crane said that the rates that he was proposing were a little bit higher than what was proposed before, with an estimated average bill of about \$52, to avoid having to increase rates again within the first year. Kelly Also recommended using a radio read system to read meters.

The board discussed the proposed rates and whether there was any room to lower the rate structure.

7. Discussion and possible action on purchasing accounting/billing software package

Nathan Bronemann recommended purchasing Pelorus Methods over Caselle Clarity based on all the opinions and reviews of surrounding municipalities.

Motion made by Neil Duncan to look into purchasing Pelorus Software. Kevin Sair seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

Motion made by Mayor Moser to have Nathan Bronemann find out when Pelorus could come and perform a demonstration of the software. Kevin Sair seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

8. Discussion and possible action on setting a public hearing date to impose fees for water usage

This was already done last meeting and the hearing date was set for March 21<sup>st</sup> at 6:00 pm.

Mayor Moser asked Nathan Bronemann to find out how much notice was required for the hearing.

9. Discussion and action on setting a meeting time for the Chairman and Secretary to create needed bank accounts for the district

It was decided to have Neil Duncan, Dennis Bass, and Nathan Bronemann meet Monday morning at 9 am at State Bank of Southern Utah in Hurricane, Utah to set up needed bank accounts.

10. Acquisitions – Dennis Bass

None.

11. Funding – Kevin Sair

Kevin Sair announced that the Department of Drinking Water had approved the first funding package for a \$3,175,000 grant/loan combination with 0% interest and \$635,000 principal forgiveness.

12. Operations – Neil Duncan

None.

13. Resource Management – Mayor Moser

Mayor Moser said that the attorney should have the purchase documents ready and hopefully the water company purchase would be finalized sometime next week.

14. Development – Harold Merritt

None.

15. Consider approval of minutes:

- a. February 15, 2012 Regular Meeting Minutes  
Motion made by Mayor Moser to approve the February 15, 2012 regular meeting minutes. Neil Duncan seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

16. Request for a closed session

None requested.

17. Adjournment

Motion made by Mayor Moser to adjourn the meeting. Neil Duncan seconded the motion. Vote: Neil Duncan-yes, Harold Merritt-yes, Mayor Moser-yes, Kevin Sair-yes, and Dennis Bass-yes. The motion passed 5/0.

Meeting adjourned at approximately 6:48 PM.

Date approved: \_\_\_\_\_

ATTEST BY: \_\_\_\_\_  
Nathan Bronemann

\_\_\_\_\_  
Chairman Dennis Bass